



**DEDHAM-WESTWOOD WATER DISTRICT**  
**Capital Budget Subcommittee**  
**Meeting Minutes**  
**Monday, October 30, 2023 | 7:00 PM**  
**Via Zoom Virtual Platform**

**Announcement of the Audio and/or Video Recording**

Eric Merithew called the meeting to order at 7:00 p.m. and announced the meeting would be audio- and/or video-recorded.

**Attendance**

Eric Merithew  
Mark Phillips  
John Healy

Blake Lukis, Executive Director  
Steve Locke, Operations Manager

**General Discussion**

Mr. Lukis shared the current fiscal year capital budget as well as year to date spending and forecast of expenditures by the end of the fiscal year. Of the \$9.489 million FY2023 budget, \$5.408 million is expected to be spent by year end and a carryforward of \$3.724 million is expected.

The proposed 2024 capital budget was reviewed at a high level for each fund. The total request is \$11,898,610 with three major drivers: the water main replacement on East Street, replacement of Burgess Ave Booster Station, and the construction of the vehicle storage facility at the Elm Street location. These three projects represent approximately 72% of the total budget request.

The Subcommittee reviewed all the items within the proposed budget and recommended that each member continue to review before the next meeting on November 6, 2023, and come with any questions or recommended changes at that time. Mr. Lukis shared that if any member had questions or would like additional information to reach out to Mr. Locke or himself and they would provide it to all members.

At 8:52 p.m. the meeting was adjourned on a motion by Mr. Phillips and seconded by Mr. Healy. By roll call vote, the meeting adjournment was unanimous.