DEDHAM-WESTWOOD WATER DISTRICT
Capital Budget Subcommittee
Meeting Minutes
Tuesday, November 12, 2024 | 6:30 PM
Via Zoom Virtual Platform

Announcement of the Audio and/or Video Recording
Bob Lexander called the meeting to order at 6:30 p.m. and announced the meeting would be audio- and/or video-recorded.

Attendance

Bob Lexander	Blake Lukis, Executive Director
Gary Yessaillian	Steve Locke, Operations Manager
John Healy	

General Discussion
Mr. Lukis shared the current fiscal year capital budget as well as year to date spending and forecast of expenditures by the end of the fiscal year. Of the $29.026 million FY2024 budget, $3.939 million is expected to be spent by year end and a carryforward of $24.916 million is expected.

The proposed 2025 capital budget was reviewed at a high level for each fund. The total request is $4,553,237 with four major drivers: the water main replacement on Milk Street, meter replacement program, the installation of a new water main on School Master Lane, and the exterior overcoating of the Stoughton Road tank. These four projects represent approximately 58% of the total budget request.

The Subcommittee reviewed all the items within the proposed budget. Mr. Yessaillian asked a few questions pertaining to the amount of capital money requested vs. what might be spent in 2025. Mr. Lukis stated that although the capital budget does not all get spent in the fiscal year it is appropriated, it does carry forward. It was also noted that in order to approve and award a contract the money for the work must be appropriated. A few additional questions were asked regarding what vehicles will be replaced and the type of meters being installed. Mr. Locke shared that we had switched out a Utility Truck and the office vehicle which were slated to be replaced in 2025 with the backhoe which has continued to have significant breakdowns. Adding that by having a new one stored in the garage we should see a longer life from the equipment. As for the meters, it was shared that the district would be switching to cellular based radios where applicable as we have not seen strong results from the AMI pilot.

The subcommittee moved to recommend the proposed 2025 capital budget of $4,553,237 be brought forward to the full Board of Water Commissioners for approval on a motion by Mr. Healy and seconded by Mr. Lexander. By roll call vote, the motion passed unanimously.

At 7:33 p.m. the meeting was adjourned on a motion by Mr. Healy and seconded by Mr. Yessaillian. By roll call vote, the meeting adjournment was unanimous.